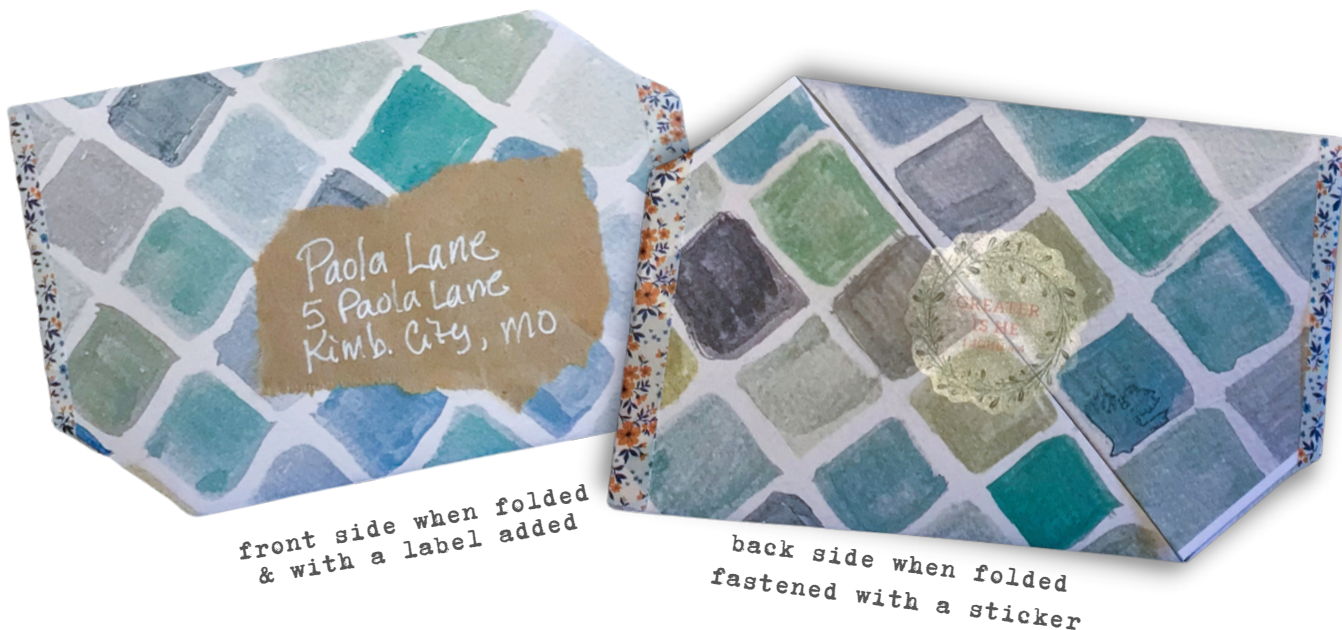


Envelopes & Notecards

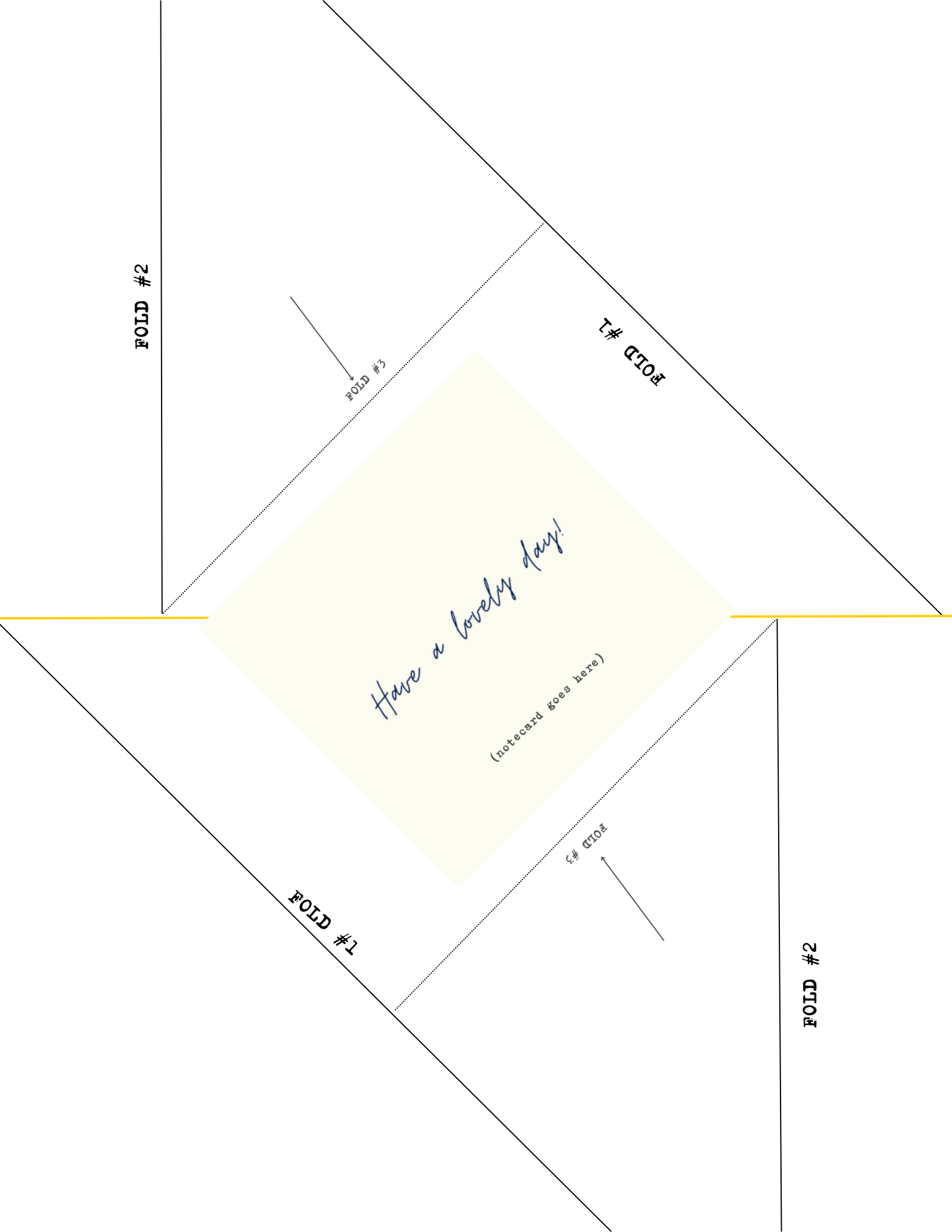
In these final pages, I've added pattern paper with fold templates so you can cut them out and create your own envelope. Also included are two blank notecards (made to fit the paper envelope templates) for you to send a note of appreciation to a person or business in your community. Who have you seen do something to benefit others in your neighborhood or community? Whether picking up trash, organizing an event, checking on a neighbor, etc...we all need encouragement so let someone know you see the impact they are having and how you appreciate it.

ENVELOPE INSTRUCTIONS:

1. Fold #1 towards the yellow center line until both ends meet without overlapping.
2. Fold along the lines for #2 until the edges meet without overlapping.
3. Lift up the flaps you just folded to find the line for #3 and the arrow. Re-fold, then Fold along line #3 in the direction of the arrow.
4. All edges should meet and be even.
5. Unfold and add your note (notecard needs to be 4" x 4.25" to fit)
6. Refold and seal with a sticker, glue, or tape.
7. If you are mailing, be sure to use a label (you can cut out a strip of paper or use scrap paper_ so that the address is readable and use the proper postage.
8. Visit www.paolalane.com/envelopecraft for photos and video instructions if needed.







FOLD #2

FOLD #1

FOLD #3

Have a lovely day!

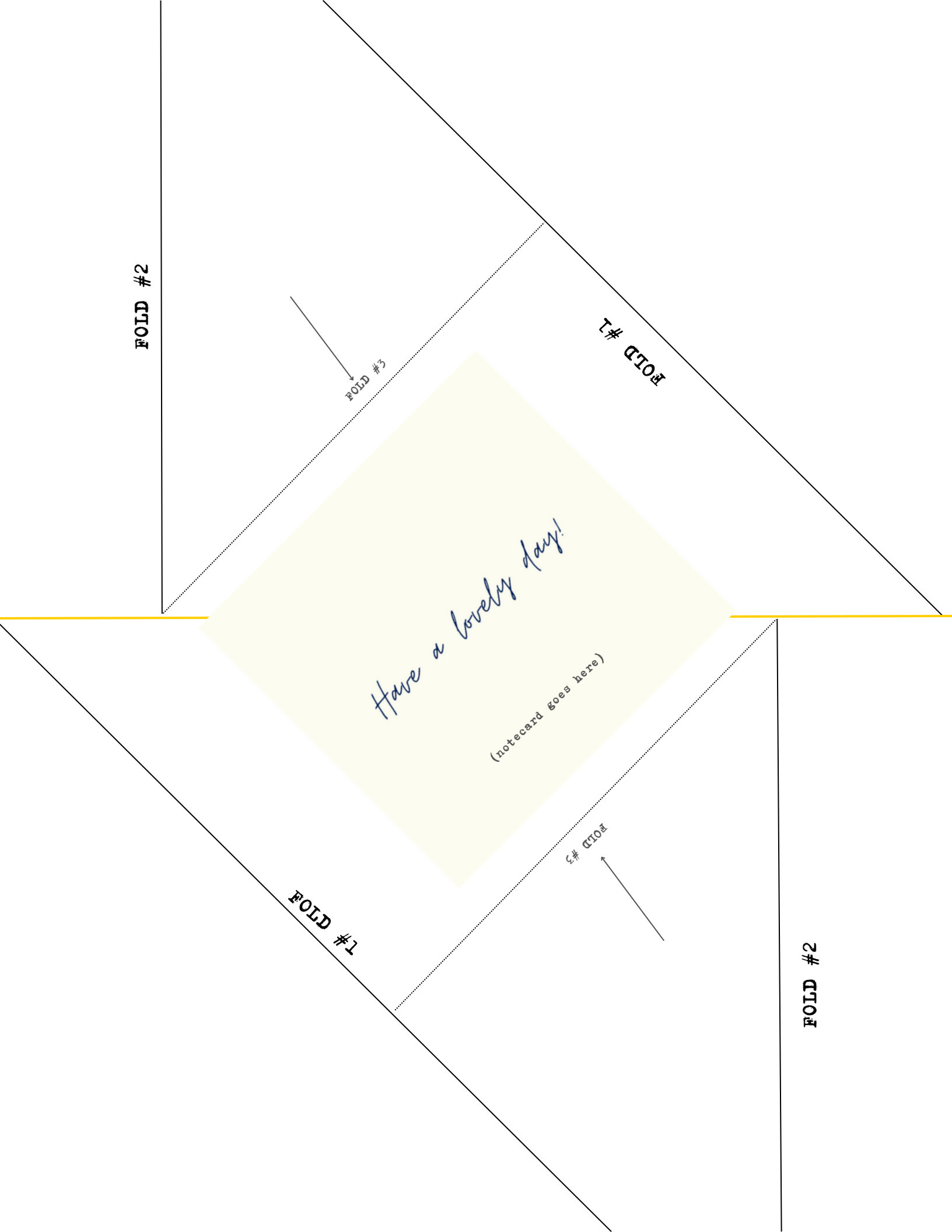
(notecard goes here)

FOLD #3

FOLD #1

FOLD #2





FOLD #2

FOLD #1

FOLD #3

Have a lovely day!

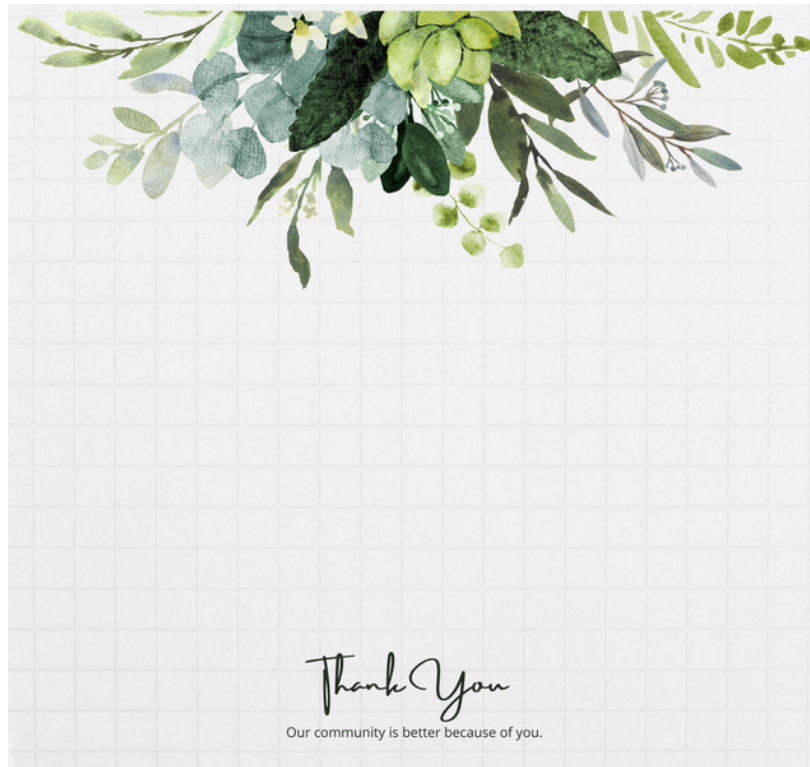
(notecard goes here)

FOLD #1

FOLD #3

FOLD #2

4" x 4.25" Notecards





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